

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS  
AND INTERIOR DESIGNERS**

**BOARD MEETING MINUTES  
May 17, 2005**

**DATE:** May 17, 2005

**LOCATION:** 122 Northern Ave.,  
Gardiner, Maine

**TIME SCHEDULED:** 9:00 a.m.

**TIME CALLED TO ORDER:** 9:15 a.m.

**TIME ADJOURNED:** 12:45 p.m.

**MEMBERS PRESENT:**

William Bisson, Architect  
Robert Armitage, Architect  
Melvin Braverman, Public Member  
Lori White, Interior Designer  
Janet Hansen, Architect  
Claire Hunt, Public Member  
Cinderella Norris, Architect  
Terrence DeWan, Landscape Architect

**MEMBERS ABSENT:**

R. Michael Pullen, Architect

**OTHERS PRESENT:**

Robert Perkins, A.A.G.  
Kim Baker-Stetson, Licensing Clerk  
Susan Greenlaw, Board Clerk

**CALL TO ORDER**

The meeting was called to order by Board Chair William Bisson at 9:15 a.m.

**AGENDA MODIFICATIONS**

**OLD BUSINESS**

Action on Minutes of March 29, 2005 Meeting

A spelling correction was noted. A motion was made by Claire Hunt to approve the minutes of the March 29, 2005 meeting as corrected; seconded by Melvin Braverman. Unanimous.

Action on Tabled Applications/Items

Nothing to review.

**NEW BUSINESS**

Action on Decision & Order – Ann Fontaine-Fisher (hearing 3/29/05)

A motion was made by Robert Armitage to approve the Decision & Order as presented; seconded by Claire Hunt. Armitage, Bisson, Braverman, Hansen, Hunt, Norris, and White voted in the affirmative; none opposed; DeWan abstained. Motion carried.

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Administrator's Report

No report at this time.

Adoption of Proposed Rules – Chapter 2 Rules for Architects, Landscape Architects and Interior Designers

A public hearing was held on March 29, 2005. No comments were received during the 10-day comment period. A motion was made by Claire Hunt to adopt the rules as with the exception of the phrase "or certification" and adopt the Basis Statement and Response to Comments dated 5/17/05 with the deletion of the word "architect" in the first paragraph and with the finding to support removal of the words "or certification" from the proposed rule as discussed; seconded by Melvin Braverman. Unanimous.

Complaint Officer's Report

**#ARC-022:** Terrence DeWan recused and left the room. Robert Armitage, Complaint Officer, and A.A.G. Bob Perkins presented the facts in this case. A motion was made by Claire Hunt to dismiss and issue a Letter of Guidance directing the licensee to be more prudent in specifying the limitations and usage of his/her documentation; seconded by Cinderella Norris. Bisson, Braverman, Hansen, Hunt, Norris, and White voted in the affirmative; none opposed; Armitage abstained. Motion carried. A motion was made by Janet Hansen that the Letter of Guidance be held in the licensee's file for a period of 10 years; seconded by Melvin Braverman. Bisson, Braverman, Hansen, Hunt, Norris, and White voted in the affirmative; none opposed; Armitage abstained. Motion carried.

Janet Hansen left the meeting at 11:30 a.m.

Interviews

NAME	RECIPROCITY/EXAM	LICENSE TYPE	ACTION
William Gatchell	Exam	Architect	Approved for exam. Motion: Armitage Second: Norris Unanimous.
Andrew Ward	Exam	Landscape Architect	Approved for exam. Motion: DeWan Second: White Unanimous.
Matthew Franke	2 <sup>nd</sup> Interview – Exam	Architect	Approved for exam. Motion: Hunt Second: Armitage Unanimous.
Kelly Masters	License	CID	Approved for licensure.

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			Motion: White Second: Armitage Unanimous.
Scott Strynar	License	Landscape Architect	Approved for licensure pending receipt of notification of passing Section A of the CLARB exam. Motion: DeWan Second: White Unanimous.
Yervant Nahikian	Reciprocity with NH	Architect	Approved for licensure. Motion: Norris Second: Hunt Unanimous.

Correspondence

Letter from Kathleen Stevens-Rosa: The letter raises concerns about local municipalities either not knowing or choosing not to enforce Maine state law with regard to the regulation of the practice of architecture as opposed to the practice of engineering. Upon review and discussion the Board's Chair will draft a response indicating that the Board is actively considering the issue.

Statute/Rule Revisions

Tabled to next meeting.

Review and Action on Applications

David Tovey (expired 6/30/04 – request for reinstatement): A motion was made by Lori White to approve for reinstatement; seconded by Claire Hunt. Unanimous.

James D. Smith (expired 6/30/04 – request for reinstatement): A motion was made by Lori White to approve for reinstatement; seconded by Claire Hunt. Unanimous.

Next Meeting Scheduled for July 19, 2005

**OTHER BUSINESS**

A motion was made by Claire Hunt to authorize out of state travel for William Bisson to attend a National Chair's meeting scheduled for September 2005 in Kansas City, Missouri; for Lori White to attend the NCIDQ Annual Meeting scheduled for November 2005; and for Terrence DeWan to attend the CLARB Annual Meeting scheduled for September 8-11, 2005 in Los Angeles, California. Unanimous.

**ADJOURN**

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Being no further business, the meeting adjourned at 12:45 pm.